

OLD SAYBROOK YOUTH AND FAMILY SERVICES

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Commission Special Meeting Minutes

Tuesday, July 26, 2011

7:00 PM

Youth and Family Services Conference Room

Attendant Members

Sam Barnes, Chairman
Jennifer Welsh, Vice Chairman
Ray Allen, Secretary
Diane Aldi DePaola, Nursing Board
Zach-Towne, Student-Rep.
Katie Prozesky, Student Rep

Absent Members

Kathryn Hanratty, OSPS Rep.
Dorothy Shearer, Member
Peggy Viggiano, Member

Attendant Staff

Heather McNeil, Director

I. Call to Order

The special meeting was called to order by Chairman Sam Barnes at 7:10 PM

II. Comments from the Public – No public comments

III. Chairman's Comments

1. Chairman Barnes shared two thank you notes to the Commission
2. Joan Zeimann has retired after 24 years of service to the agency. A well attended party was given in her honor and flowers were sent to Joan from the Commission.

IV. Director's Report – SAMHSA Grant Carryover Request

1. Seeking approval from the Commission to pursue a request for \$25,000 of carryover money from the grant.
2. There is some flexibility in allocating funds among the projects, budgeted amounts have been researched and are consistent with past expenditures. Funding priorities are based on the continuation of existing goals and objectives of the grant and are as follows:
 - a. \$4000 – Support intensive public education campaign related to substance use/abuse intervention and prevention.
 - b. \$2500 – Social-Norming Campaign supplies
 - c. \$3000 – Student Leadership Training, 1 fall, 1 spring @ \$1500 each.
 - d. \$5250 - Speaker fees for 3 substance use and reduction and prevention campaigns @ \$1750
 - e. \$600 – Parent resource fairs to connect parents with resource/support providers, 4 fairs @\$150 each
 - f. \$1350 – Evidence based practice training for clinical staff related to substance prevention and education efforts, 5 trainings at \$270 each)
 - g. \$8,300 - Funding for existing staff past 9/30/11 to carry out essential duties (HCHY and Volunteers Coordinator)

3. Upon approval by Commission, requests will be submitted in writing to grantor by Friday, July 28, 2011
4. **MOTION: To move forward and submit carryover requests as stated to SAMHSA.**
Made by Ray Allen, seconded by Diane Aldi DePaola
Motion carried unanimously

V. Old Business

None

Motion to adjourn was made by Zack Towne at 7:50 PM. It was seconded by Diane Aldi DePaola and carried unanimously.

Respectfully Submitted,

Jennifer Ryley Welsh, Vice Chair
Old Saybrook Youth and Family Commission